Waterloo Wellington LOCAL HEALTH INTEGRATION NETWORK (WWLHIN)
Nominating Committee
Terms of Reference

Purpose: The Nominating Committee is responsible for carrying out a process to choose and recommend nominees to the Board.

Objectives:

1. As a Committee, gain an understanding of the roles and responsibilities of Board members for WWHIN.
2. Develop, implement and participate in a series of Community Information Sessions outlining the roles, responsibilities, competencies, skills and application process for prospective Board nominees.
3. Develop, implement and evaluate the process for identifying prospective board members and selecting the nominees in a manner consistent with the best interests of WWHIN, guidelines, instructions or directions from the Minister and or Ministry of Health and Long Term Care.
4. Recommend a slate of board member nominees to the WWHIN Board.

Membership: The Nominating Committee is comprised of:
Two (2) directors of the WWHIN Board
Three (3) members of the public
WWHIN CEO (ex-officio, non voting)
WWLHIN Chair (ex-officio, non-voting)

Term: All members will serve on the Committee from December 2008 – April 2009 The Nominating Committee disbands once the recommendations have been made to the WWHIN Board.

Chair: To be appointed by the members of the Committee.

Quorum: Three members of the committee present constitute a quorum for the purposes of holding a meeting.

For matters requiring a vote**,** the vote of a majority of those present governs.

Meetings: At the call of the Chair

Minutes And Agendas Minutes and agendas will be circulated to all members of the Committee a minimum of two days prior to the meeting.

Minutes of the meetings will also be shared with the WWHIN Board.

Confidentiality: All members of the Committee will execute the WWHIN Non-disclosure agreement.

Approved by the Nominating Committee at Dec 18, 2008 meeting