WATERLOO WELLINGTON LOCAL HEALTH INTEGRATION NETWORK

GOVERNANCE COMMITTEE - TERMS OF REFERENCE

1.0 Purpose: To establish, monitor and evaluate Board performance through the development of best practices in WWLHIN Board development, practices and structures in accordance with the WWLHIN Governance Principles of Conduct.

2.0 Mandate:

2.1 To establish and monitor WWLHIN board Governance to Governance initiatives;
2.2 In consultation with the Chair recommend to the Board suggested membership and Chairs for each committee of the Board;
2.3 To develop and implement an orientation and ongoing development process for Board members;
2.4 To prepare a plan to implement the recommendations of the annual Board evaluation;
2.5 To perform other functions as requested by the Board.

3.0 Reporting Relationships: Governance Committee reports to the Board of Directors. The Chair gives a report of the significant issues discussed to the Board following each Committee meeting.

4.0 Membership: The Governance Committee consists of:

a) Four members of the Board of Directors, including the Committee Chair;
b) Board Chair (ex officio-voting member)
c) CEO
d) Administrative Lead

5.0 Chair: The Chair shall be appointed by the Board from the membership of the committee.

6.0 Recording Secretary: The Corporate Coordinator or designate will be the recording secretary.

7.0 Frequency of Meetings: The Governance Committee shall meet a minimum of four (4) times per year.

8.0 Quorum: A quorum shall be a majority of the members.

9.0 Appointment: Members are appointed annually for a one-year term.

10.0 Circulation of Minutes: Minutes are circulated to Committee members.

September 13, 2007 (O), February 9, 2010 (r), June 15, 2010 (r), August 25, 2011 (r)